



Tribunals Ontario

Criminal Injuries Compensation Board

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Toronto, ON M7A 2A3
Toll Free: 1-800-372-7463
Tel: (416) 326-2900 | Fax: (416) 326-2883
www.sjto.ca/cicb

Litigation Guardian on Behalf of a Person Under 18

www.sjto.ca/cicb

If an applicant is under the age of 18 or lacks the mental capacity to make decisions about an application to the Criminal Injuries Compensation Board (CICB), another adult person can apply to be the applicant's litigation guardian.

A litigation guardian is responsible for managing the application and making decisions on behalf of the applicant. Rule A10 of the Social Justice Tribunals Ontario Common Rules sets out the process for appointing litigation guardians and their responsibilities. For more information about litigation guardians and how to complete this form, read the [SJTO Practice Direction on Litigation Guardians](#).

Complete this form if you want to be litigation guardian for an applicant who is under the age of 18. Please note that the CICB's Rules allow a person under 18 to make an application without a litigation guardian in certain circumstances. Please read CICB Rule 2.2.1.

You must also complete and file:

1. **Application Form for an Injury**
- OR
2. **Application Form for a Death**

The CICB will not process the application until this form is completed and filed with the CICB.

You can file both the Litigation Guardian form and the Application with the CICB in person or by mail, email or fax.

Applicant's Name and Date of Birth

First (or Given) Name

Last (or Family) Name

Date of birth ____ (YYYY/MM/DD)

Litigation Guardian's Name and Contact Information

First (or Given) Name

Last (or Family) Name

Street #

Street Name

Apt/Suite

City/Town

Province

Postal Code

Email

Daytime Phone

Cell Phone

Fax

TTY

Litigation Guardian's Declaration

Mark the box confirming the statement. You must mark one box of each number.

1. I declare that I consent to and am prepared to act as litigation guardian for the applicant, _____ (name), a person under the age of 18, in this application before the Criminal Injuries Compensation Board (CICB).

2. I declare that I am at least 18 years of age and that I understand the nature of this proceeding.

3. I declare that:
 I am a parent or legal guardian with lawful custody of the applicant and the applicant lives with me.
OR
 I am another person with lawful custody of the applicant.
(You must attach the document that provides you with custody)
OR
 My relationship with the applicant is as follows: _____.

4. I declare that:
 There is no one else, including no parent, with custody or legal guardianship of the applicant.
OR
 _____ (name) has custody or legal guardianship of the applicant and I have provided that person or organization with a copy of all the materials related to this application as well as a copy of the Social Justice Tribunals Ontario Practice Direction on Litigation Guardians.

5. I declare that I have no personal or financial interest that would conflict with the interests of the applicant.

6. I declare that I will diligently attend to the interests of applicant and take all steps necessary to protect their interests including:
 - a. Informing and consulting with the applicant about the proceedings, to the extent possible.
 - b. Considering the impact of the proceeding on the applicant.
 - c. Deciding whether to hire a legal representative and providing instructions to the representative.
 - d. Helping gather evidence to support the proceeding and putting forward the best possible case to the CICB.

Signature of Litigation Guardian

By signing my name, I declare that, to the best of my knowledge, my declaration and the information in this form is complete and accurate.

Name

Signature

Date (dd/mm/yyyy)



Freedom of Information and Privacy

The CICB may release information about an application in response to a request made under the *Freedom of Information and Protection of Privacy Act*. Information may also become public at a hearing, in a written decision, or in accordance with CICB policies.