



Tribunals Ontario

Licence Appeal Tribunal

Information Sheet - Appealing a Notice of Proposal, Notice of Proposed Order or Order of Monetary Penalty issued by the Alcohol and Gaming Commission of Ontario (AGCO)

(Disponible en français)

Introduction

This document provides information on appealing a Notice of Proposal (NOP), Notice of Proposed Order (NOPO) or Order of Monetary Penalty (OMP) issued by the Registrar under the *Alcohol and Gaming Commission of Ontario Act, 2019* (the Registrar).

Hearings and Appeals under the [Liquor Licence and Control Act, 2019](#)

Who Can Appeal?

The Registrar regulates licensing issues for individuals or businesses who are applying for a licence, or are licensed, under the *Liquor Licence and Control Act, 2019*. The following decisions by the Registrar may be appealed to the Tribunal:

- Notice of Proposal to Refuse to Issue, Renew, or Transfer a Licence;
- Notice of Proposal to Revoke a Licence;
- Notice of Proposal to Suspend a Licence;
- Notice of Proposal to Refuse Granting an Endorsement on a Licence;
- Notice of Proposal to Attach a Condition on a Licence;
- Notice of Proposal to Review a Condition of a Licence;
- Notice of Proposal to Change or Refuse to Remove a Condition(s) of / from a Licence; and,
- Order of Monetary Penalty

How to Appeal

If you received an NOP or OMP and wish to request a hearing/appeal, you have fifteen (15) days from the date of receiving the NOP or OMP to submit a written request for a hearing/appeal to the Tribunal.

If the Appeal is filed after the **15 days**, a [Notice of Motion](#) requesting an extension of time to file the appeal must be included.

You must complete and submit a Notice of Appeal form to the Tribunal. Appeals can be filed via e-mail to LATregistrar@ontario.ca, or via mail to: 15 Grosvenor Street, Ground Floor, Toronto, ON M7A 2G6. To ensure your appeal is complete, please ensure you have included the following documents:

- A completed [Notice of Appeal - Liquor Licence and Control Act, 2019, Cannabis Licence Act, 2018, Horse Racing Licence Act, 2015, Gaming Control Act, 1992](#)
- A copy of the Notice of Proposal or Order you wish to appeal
- [Filing Fee](#)
- [Certificate of service](#)
- [Notice of Motion](#) to extend time if the appeal is filed after the 15 days
- Any other documents that you wish the Tribunal to consider in making its decision

Authority of the Licence Appeal Tribunal

The following are the authorities of the Tribunal:

- Confirm the Registrar's proposal/order;
- Set aside the Registrar's proposal/order;
- Direct for new conditions to be added to a licence.

Hearings and Appeals under the [Gaming Control Act, 1992](#)

Who Can Appeal?

The Registrar makes decisions regarding individuals or businesses who are applying for registration, or who are registered under Sections 10 and 11 the *Gaming Control Act, 1992*. The following Notices of Proposal and Orders can be appealed to the Tribunal:

- Suspend a registration;
- Revoke a registration;
- Order compliance;
- Order of Monetary Penalty.

How to Appeal

If you received an NOP, NOPO or OMP and wish to request a hearing/appeal, you have fifteen (15) days from the date of receiving the NOP, NOPO or OMP to submit a written request for a hearing/appeal to the Tribunal.

If the Appeal is filed **after the 15 days**, a [Notice of Motion](#) requesting an extension of time to file the appeal must be included.

You must complete and submit a Notice of Appeal form to the Tribunal. Appeals can be filed via e-mail to LATregistrar@ontario.ca, or via mail to: 15 Grosvenor Street, Ground Floor, Toronto, ON M7A 2G6. To ensure your appeal is complete, please ensure you have included the following documents:

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- A copy of the Notice of Proposal or Order you wish to appeal
- [Filing Fee](#)
- [Certificate of service](#)
- [Notice of Motion](#) to extend time if the appeal is filed after the 15 days
- Any other documents that you wish the Tribunal to consider in making its decision

Authority of the Licence Appeal Tribunal

The following are the authorities of the Tribunal:

- Confirm a suspension or revocation of registration;
- Set aside a suspension or revocation of registration;
- Direct the Registrar to take action that the Tribunal considers appropriate.

Other Sources of Useful Information

The Tribunal's website at tribunalsontario.ca/lat has Information Sheets, Rules of Practice, Practice Directions, FAQs and other useful information.

This information sheet is intended to provide general information to Appellants and other parties. It does not constitute legal advice. If you wish to obtain legal advice, you should consult a person licensed by the [Law Society of Ontario](#).