



Tribunals Ontario – Assessment Review Board

Notice of Motion Template

Assessment Review Board, 15 Grosvenor Street, Ground Floor, Toronto, Ontario M7A 2G6

Website: www.tribunalsontario.ca/arb/ E-mail: arb.registrar@ontario.ca

ONTARIO ASSESSMENT REVIEW BOARD

Roll Number:
Property Address:
Appeal Numbers:
Taxation Years:
Schedule of Events Number:
Hearing Number:

BETWEEN:

[MOVING PARTY NAME]

Moving Party

-and-

MUNICIPAL PROPERTY ASSESSMENT CORPORATION, REGION [#]
and
[MUNICIPALITY NAME]

Respondents to Motion

NOTICE OF MOTION

FOR [REMEDY]

[MOVING PARTY NAME] will make a motion in writing before the Assessment Review Board (the “Board”) for **[REMEDY, WITH RULE NUMBER]**.

The grounds for the motion are:

[1] **[DESCRIBE FACTS AND HOW THE FACTS MEET THE LEGAL TEST FOR THE REMEDY]**

[2] ...

[3]

[4]

The following evidence will be relied upon:

- a) The Affidavit of [AFFIANT NAME] affirmed [AFFIRMATION DATE]; and
- b) ...
- c) ..

Dated at [CITY] this ___ day of [MONTH], 2017.

[REPRESENTATIVE SIGNATURE]

[REPRESENTATIVE NAME]

[REPRESENTATIVE ADDRESS]

Phone:

Fax:

Email:

TO: Assessment Review Board
15 Grosvenor, Ground Floor
Toronto, ON M7A 2G6

Kelly Triantafilou, Registrar
Phone: 416-371-6435
Email: arb.registrar@ontario.ca

AND TO: Municipal Property Assessment Corporation
PO Box 485, Stn D
Scarborough, ON M1R 5T5

[MPAC CONTACT PERSON]

Phone:

Fax:

Email:

AND TO: **[MUNICIPAL ADDRESS]**

[MUNICIPAL CONTACT PERSON]

Phone:

Fax:
Email: