



If a landlord files a rent arrears application (also known as an L1 application or L9 application), a tenant is permitted to raise any issue that could have been the subject of a Tenant's Application before the Board, such as maintenance issues or Tenant's Rights. If you are a tenant and intend to raise an issue during your rent arrears hearing, please provide **ALL** of the information requested in this form. You may use additional pages or create your own form as long as you provide the same information. A tenant who fails to provide the landlord and the Board with a written description of each issue will not be permitted to raise them at the hearing unless the Board Member is satisfied that the tenant could not comply with the requirements. If you want to obtain legal advice, this **MUST** be done prior to the hearing.

This form must be given to the landlord, or the landlord's representative, and the Board as soon as possible **but no later than 7 days before** the hearing of the landlord's application. **You MUST also give a copy of all** documents, pictures and other evidence that you intend to rely upon at the hearing no later than **7 days in advance** of the hearing unless ordered otherwise. Information about how to give your documents to the Board is contained in the Notice of Hearing.

Your Name:

File Number

Describe the issue	When did the issue start? (dd/mm/yyyy)	When did you tell the landlord? (dd/mm/yyyy)	Is the issue resolved? (Yes or No)	What would you like the Board to order for this issue?
e.g.(1) the roof leaks when it rains (see photos)	22/09/2019	23/09/2019	No	Roof fixed; 15% of my rent

Attach more sheets, if necessary.